

Accommodation Booking Form



SURFERS PARADISE RESORT

Note: If two people sharing a room, use one form and only one set of credit card details

To be completed and returned to the Courtyard by Marriott's reservations department
All bookings are subject to availability

To: Courtyard by Marriott Reservations Department
Re: Dermoscopy by the Beach
Dates: 6th to 7th September 2008
Phone: 1800 074 317
Fax: +617 5539 8370
Email: cy.oolcy.reservations@courtyard.com

Please reserve me a (Tick type of room)

Resort Room

\$140.00 per Resort Room (room only)	<input type="checkbox"/> Inc. Bfast \$15.00/person	<input type="checkbox"/> Single	<input type="checkbox"/> Double	<input type="checkbox"/> Twin
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Upgrade options

- Ocean view + \$30.00
- Junior suite + \$40.00
- Spa suite + \$75.00

* Rates are available 3 days either side of conference dates subject to availability

Arrival Date:		Departure Date:		Arrival Time:	
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Special Requests:

Guest Information

Third Party Approval for Charges

Guest/s Name: _____

(List all Guests staying in the room)

Company Name: _____

Address: _____

Phone: _____ **Email:** _____ **Fax:** _____

Credit Card Type: _____ **Credit Card Number:** _____

Expiry: _____ **Authorisation Number (Back of Card, 3 Digits):** _____

Name on Credit Card: _____

Card Holders Signature: _____

- All Charges
- Room & Tax
- Telephone (LD)
- Valet (Laundry)
- Parking
- Telephone (Local)
- HS Internet Access
- Restaurant
- Movies

Other:

By providing these credit card details the cardholder has agreed to the cancellation policy. We ask you to please sign and date the form before submission. I certify that all information is complete and accurate. I hereby authorize **COURTYARD BY MARRIOTT** to collect payment for all charges as indicated in the Rate Information and Approved Charges section of this form by processing a charge to the credit card listed above. Charges must not exceed _____ for the entire stay/event. I understand that a new form will have to be completed if guest wishes to extend his/her stay. I certify that I am the authorized signer of the credit card listed above. **Payment procedure:** In order to guarantee your reservation, the Courtyard by Marriott Surfers Paradise Resort requires credit card details at time of booking. This form allows third party expenses to be charged to a credit card. Information must be provided as requested above to ensure prompt processing. Alternatively, the guest whose checking in to the hotel presents a credit card for full payment for accommodation and a \$100.00 security deposit. Any cancellations of reservations within 48 hours of arrival or any non-arrivals will result in the total accommodation amount being charged to the credit card mentioned above.